

## RISK ASSESSMENT – REHEARSALS – Falkland Islands Chapel

Activity being assessed:	PCS Rehearsals				
What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage the risk?	Action by whom/when?	Done
Car parking	Risk of collision: <ul style="list-style-type: none"> <li>• Members of PCS*</li> <li>• Members of the public</li> <li>• Pang. Coll. staff, students and their families</li> <li>• Those visiting to take part in sporting activities</li> </ul>	*Members of PCS reminded to observe maximum speed signs, to park carefully and considerately when parking and to be mindful that students and other young people use the site as well.	On-going monitoring of safety issues. If there are issues that cannot be rectified at the time these will be considered at the next committee meeting. <b>Extra care to be taken in the case of snow/ice. Salt/grit to be used if available.</b>	Committee	
Slips, trips and falls	Members of PCS*. Risk of falls and resulting injuries.	Ensure pathways, floors and entrances are clear and unobstructed. Areas are well-lit. Any cables to be taped down to the floor and not left loose. Chairs and staging to be checked during “setting up”.	Any safety issues noted that PCS are unable to rectify to be reported to maintenance team at Pangbourne College for their information.	Committee	
Fire	Members of PCS* Risk of injury/death.	Ensure all fire escapes are kept clear. Announcement at beginning of term to choir members identifying location of fire escapes and extinguishers.	<b>If emergency services are required, post code of chapel is RG8 8LA.</b>	Committee	

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		Chairs to be removed from rows to accommodate wheelchair users.			
Illness/accident/injury	Members of PCS*	First Aid kit to be available. Members to be made aware who the named First Aiders are	<p><b>If emergency services are required, post code of chapel is RG8 8LA.</b></p> <p><b>Nearest hospital :</b></p> <p><b>RBH</b></p> <p><b>Craven Road</b></p> <p><b>Reading</b></p> <p><b>RG1 5AN</b></p> <p><b>Defibrillator is situated on external wall of the Mess Hall diagonally opposite chapel entrance to the left</b></p>	2 members of the committee are to be First Aid trained asap so that there should always be at least one first aider at the rehearsals (Alison and Jacky)	
Toilets	Toilets are available in Chapel. These toilets are accessible.				

\*“Members of PCS” to include Director of Music and Freelance Musicians

Reviewed September 2024

Alison Hallowell